

The meeting was called to order by Chair Williamson with all Commissioners present; the Pledge of Allegiance was recited.

Motion by Burger, seconded by Thompson, to approve the August 22, 2017 County Board agenda, declared carried on a voice vote.

Motion by Reisch, seconded by Overgaard, to approve the August 08, 2017 County Board minutes, declared carried on a voice vote.

Motion by Reisch, seconded by Burger, to approve the consent agenda, declared carried on a voice vote

1. 2018 UCAP/Rock County Transit agreement
2. Letter of Support to Protect Volunteer Drivers

County Attorney Don Klosterbuer introduced the new attorney Dana Hoffmann at the Klosterbuer & Haubrich Law Firm; the County Board welcomed her to Rock County.

Dave Haugom, Veterans Service Officer, informed the County Board of the 2017 grant that is used for advertising, publicity and outreach and one of the vendors utilized is Print Express, a business owned by the Haugom; the VSO requested to renew a State of Minnesota procurement agreement addressing a conflict of interest between the Rock County Veterans Service Office and Print Express, as per Minnesota Statue 471.87. Motion by Burger, seconded by Overgaard, to approve the renewal of the procurement agreement; a roll call vote was taken with all Commissioners voting aye, motion declared and carried.

Eric Hartman, Land Management Office Director and Arlyn Gehrke, Land Management Office Engineering Technician, presented GIS software licensing update stating that access was changed due to the NRCS agency location move. The software is utilized to assist in the designing of conservation practices and computing alternative practices involving the buffer law (LMO) and to improve parcel management and public access (LRO). Hartman requested to purchase (6) licenses from Environmental Systems Research Institute, Inc (esri) for \$25,299.00 and annual maintenance support of \$6,550.00; the expense would be paid from Land Records and Water Plan funds. Motion by Williamson, seconded by Overgaard, to approve the GIS software licensure purchase, declared carried on a voice vote.

Hartman presented a zoning issue on parcels 07-0030-100, 07-0030-200, 07-0030-300 that were de-annexed from the City of Magnolia and was classified as A1 by default as per the Planning & Zoning ordinance; prior to the de-annexation, those parcels were classified by A-2. Hartman requested the County Board to make a recommendation to the Planning & Zoning Committee to consider re-zoning those parcels from A-1 back to A-2. Motion by Overgaard, seconded by Reisch, to direct the Planning & Zoning Committee to consider re-zoning parcels 07-0030-100, 07-0030-200, 07-0030-300 from A-1 to A-2, declared carried on a voice vote.

Don Klosterbuer, County Attorney, discussed the process of stream lining the process of sub-ordination of SSTS Loans and Liens; after discussion, motion by Burger, seconded by Thompson to approve Resolution No 15-17, authorizing the Sub-ordination of SSTS liens not to exceed \$20,000, declared carried on a voice vote. The County Attorney was directed to draft the document.

Mark Sehr, Engineer, presented bids for the Luverne Loop Phase II Trail:

Thorstad Companies	\$747,569.38
Henning Construction Inc.	\$748,375.60
Duininck, Inc	\$755,537.76
Hulstein Excavating	\$884,659.30

On a recommendation by the Engineer, motion by Thompson, seconded by Overgaard, to award the bid to low bid Thorstad Companies for \$747,569.38 contingent on the MnDOT Office of Civil Rights certification of the DBE goal and subcontractors, declared carried on a voice vote.

Motion by Reisch, seconded by Overgaard, to authorize the replacement of (4) overhead doors at the highway building for \$\$15,595.00 from Tri-State Garage Door, declared carried on a voice vote.

Motion by Burger, seconded by Overgaard, to authorize the Engineer to bid let project SAP 067-598-16, Bridge L2171 on County Highway 55 in Magnolia Township, declared carried on a voice vote.

The County Board was in receipt of the claims listing and per diems of \$375.00; motion by Burger, seconded by Thompson, to approve the claims and per diems, declared carried on a voice vote. A complete listing of the claims is available upon request at the Auditor/Treasurer's Office.

Claims over \$2,000:

ALADTEC INC	2,095.00
AXON ENTERPRISE INC	2,516.96
BUTLER MACHINERY CO	10,603.38
CHS EASTERN FARMERS COOP	7,128.19
ERICKSON ENGINEERING	4,423.00
KETTERLING SERVICES INC	6,876.26
LUVERNE/CITY OF	9,575.12
LYON COUNTY LANDFILL	15,130.00
MORRIS ELECTRONICS	3,934.95
MVTL LABORATORIES INC	2,194.50
SANFORD HEALTH	6,733.40
SUBSURFACE INC	9,400.00
W & N CONSTRUCTION INC	16,951.06
WATCH GUARD	5,270.00
74 Payments less than 2000	22,936.26
Total	\$125,768.08

Motion by Reisch, seconded by Williamson, to approve the Fund Balance report, declared carried on a voice vote.

Motion by Williamson, seconded by Overgaard, to approve September 19, 2017 @ 9:00AM for a public hearing for Water Plan amendments, declared carried on a voice vote.

The Administrator led a discussion regarding implementing a software solution for the creation, distribution of County Board meeting materials; motion by Thompson, seconded by Reisch, to authorize the web based solution from Emerald Data Solution for BoardDocs LT ARC for an annual cost of \$3,000 and a one time charge of \$1,000 for setup/training, declared carried on a voice vote.

The Commissioners were encouraged to attend one of two One Watershed One Plan (1W1P) Kick Off meetings scheduled for August 22<sup>nd</sup> in Worthington and August 23<sup>rd</sup> in Pipestone.

Commissioner Items:

Commissioner Reisch attended the following meetings: Plum Creek Library, Governor's Broadband Taskforce, City/County Liaison and Southwest Minnesota Opportunity Council.

Commissioner Thompson stated that she attended a SWHHS meeting where they are anticipating a 3% budget increase for Rock County.

Commissioner Overgaard stated that he attended the following meetings: Magnolia Township, SW Regional Rural Energy Task Force and SW Solid Waste meetings in Lambertton, SWCERT Steering Committee, Council meetings for the cities of Hardwick, Kenneth and Magnolia, City/County Liaison, Transit and Extension.

Commissioner Williamson attended the following meetings: SWCD, 1W1P, Southwestern Mental Health and RCRW.

The Administrator was directed to schedule a Hills-Beaver Creek School/County Liaison meeting.

With no further business the meeting was adjourned.