

**Herreid Board Room
Rock County Courthouse**

**9:00 AM
October 18, 2016**

The meeting was called to order by Chair Reisch with all Commissioners present; the Pledge of Allegiance was recited.

Motion by Boyenga, seconded by Thompson to approve the October 18, 2016 County Board agenda, declared carried on a voice vote.

Motion by Hoime, seconded by Williamson, to approve the October 04, 2016 County Board agenda, declared carried on a voice vote.

Tom Houselog, Land Records Director presented an update of a recent conference he had attended. They had met with the Commissioner of Revenue regarding the exemption of certain properties and also attended a workshop session regarding buffer strips and determining the evaluation of those properties.

Motion by Boyenga, seconded by Hoime, approve the 4-year re-appointment of Tom Houselog as County Assessor, effective January 01, 2017 thru December 31, 2020, declared carried on a voice vote.

The Assessor and Administrator led a discussion regarding the status of renewing the assessment contracts and stated that all have tentatively approved the 5-year contract renewal with the exception of the City of Hills. Oldre, Houselog and Williamson met with City of Hills Council members to discuss the 5-year contract renewal and they countered with a 10-year renewal. Motion by Boyenga, seconded by Hoime, to deny the additional 5-year renewal due to the amount of variables involved, declared carried on a voice vote.

Eric Hartman, Land Management Office Director presented an update of the demolition permit stating that SEH consultant submitted comments to MPCA during the public comment period of the draft permit changing the 5:1 slopes to 4:1 slopes to extend the life expectancy of the demolition site. Hartman stated that they have formally requested a permit modification to MPCA.

The Administrator informed Hartman and the County Board of the need to schedule an SWCD/County Liaison meeting; the timeframe will be around the second week of November.

Ashley Kurtz, Auditor/Treasurer, presented the claims; motion by Thompson, seconded by Williamson, to approve, declared carried on a unanimous vote. A complete listing of the claims is available upon request at the Auditor/Treasurer's Office.

Claims over \$2,000:

<u>Vendor Name</u>	<u>Amount</u>
AMERICAN COMMUNICATIONS INC	2,336.95
AVERA QUEEN OF PEACE	5,772.89
CHS EASTERN FARMERS COOP	5,374.41
COMPUTER PROFESSIONALS UNLIMITED INC	6,719.00
CONTECH CONSTRUCTION PRODUCTS, INC	7,353.12
COOPERATIVE ENERGY CO	2,295.00

EXPRESS AG	6,837.02
EXPRESSWAY-LUVERNE	5,139.35
KETTERLING SERVICES INC	8,621.74
LYCOX ENTERPRISES INC	17,400.00
LYON COUNTY LANDFILL	17,701.50
NELSON AUTO CENTER	39,950.03
NORTHERN TRUCK EQUIPMENT CORP	2,911.00
POWERPLAN	3,504.58
ROCK COUNTY OPPORTUNITIES	4,437.75
TITAN MACHINERY-SIOUX FALLS	2,357.00
W & N CONSTRUCTION INC	3,012.50
123 payments less than 2,000	44,523.40
Total	\$186,247.24

Motion by Boyenga, seconded by Reisch, to approve the Fund Balance report, declared carried on a voice vote.

Motion by Williamson, seconded by Hoime, to authorize the Auditor/Treasurer to re-issue lost warrant #81117 in the amount of \$1,054.13, declared carried on a voice vote.

The Administrator informed the County Board that the City of Beaver Creek withdrew their request to MnDOT to conduct a speed study (Resolution No. 33-16) as they did not want to take the risk of losing the existing speed limit within their municipality on CSAH 4.

The Administrator presented an update of a MACA fall conference he had attended; county program aide was discussed in detail and that AMC is requesting support to amend the formula by establishing a minimum base amount factor to the formula; motion by Boyenga, seconded by Thompson, to support AMC's effort to request legislation amend the CPA formula, declared carried on a voice vote.

Deputy Administrator Susan Skattum, presented an update of the MCHRMA fall conference; workshop seminars included FLSA duties testing, creating positive work cultures and leadership training. Skattum also stated that she agreed to serve as a board member of the MCHRMA organization.

The Administrator requested the County Board to set the 2017 Cafeteria Contribution for union members at \$675.70 as previously discussed at a budget retreat; motion by Hoime, seconded by Reisch, to approve, declared carried on a voice vote.

Commissioner Items:

Commissioner Williamson stated that he had met with representatives from Rural Water and Martin Township regarding a road issue.

Commissioner Hoime stated he had attended a District VIII Land Use meeting with Eric Hartman.

Commissioner Boyenga stated he had a preliminary meeting with Tom Houselog to discuss the renewal of his employment contract.

Commissioner Reisch stated that he had attended a Governor's Broadband Taskforce meeting.

With no further business to come before the County Board, meeting was declared adjourned.