

The meeting was called to order by Chair Williamson with all commissioners present.

Motion by Reisch, seconded by Jarchow, to approve the December 2, 2014 County Board agenda, declared carried on a voice vote.

Motion by Hoime, seconded by Boyenga, to approve the November 18, 2014 County Board minutes, declared carried on a voice vote.

Motion by Reisch, seconded by Hoime, to approve the consent agenda, declared carried on a voice vote.

1. E-911 IES Rescue Star maintenance contract - \$5,558.71

Doug Bos, Land Management Office Assistant Director, presented an update regarding the 2012 Clean Water Fund (CWF) Agreement and requested action to amend the agreement due to compliance; motion by Hoime, seconded by Reisch, to approve an amendment to the 2012 CWF Grant Agreement PO 3000001585 and authorize Doug Bos as the signature authority, declared carried on a voice vote.

Motion by Reisch, seconded by Hoime, to approve a second amendment to the 2012 CWF Grant Agreement PO 3000001585 and extend the end date to 12/31/2015, declared carried on a voice vote.

Motion by Hoime, seconded by Reisch, to approve a contract extension CWF-FY 12-35 from 12/10/2014 to 10/30/2015 due to the inability to complete the project due to frozen ground conditions, declared carried on a voice vote.

Don Klosterbuer, County Attorney, informed the County Board that the Connie Frahm vs County of Rock, Rock County Board of Adjustment and Overgaard Pork, LLC litigation has been settled; motion by Boyenga, seconded by Reisch, to approve the Settlement Agreement and Release of All Claims document, declared carried on a voice vote.

Mark Sehr, Engineer, led a discussion regarding the fees schedule at the Transfer Station for Municipal Solid Waste (MSW) and demolition and stated that the fees have remained the same for the past twenty years. The Engineer recommended the following fee schedule, which potentially could result in an additional \$45,600 in revenue for the Transfer Station:

- MSW (430) from \$65/ton to **\$75/ton**
- MSW (410) from \$70/ton to **\$80/ton**
- Demolition (210) from \$14.76/ton to **\$20/ton**

Motion by Boyenga, seconded by Reisch, to approve the fees schedule for the Transfer Station effective January 1, 2015, declared carried on a voice vote.

The Engineer also led a discussion regarding the operational hours at the Transfer Station and proposed to operate the Transfer Station on one Saturday per month from late spring through early fall on a trial basis. The Administrator recommended tabling action at this time to allow the opportunity to determine labor costs and union issues; no action was taken at this time.

The County Board was in receipt of bid documents for the purchase of a 2015 Tandem Axle Dump Truck, the second fleet replacement of five identified in the 2014-2018 CIP; the bid reflects a slight increase over what was estimated and the item was presented as information only.

The Engineer and Administrator presented the MSW hauling contract with Ketterling Sanitation, a 5-year contract that reflects a 0% increase for the first 3-years with the option to negotiate the contract rate for years 4 and 5; motion by Hoime, seconded by Reisch, to approve the contract as presented, declared carried on a voice vote.

The Administrator and Engineer presented a FEMA update; the Engineer indicated all project worksheets have been completed and the majority have FEMA approval and are waiting for reimbursement; also stated that the Rock County Highway Department will be subject to a FEMA audit in January of 2015. The Administrator stated that he continues to work with a new FEMA representative on the BRRRA damages and working towards a resolution on (3) project worksheets involving a bridge replacement and ditch clean up.

The County Board was in receipt of the 2013 MCIT Annual Report, no action was taken.

The Administrator informed the County Board of a grant opportunity to purchase computers for Rock County Sheriff’s squad cars. Grant details include a 50% match for hardware only in (9) patrol vehicles with an application deadline of 12/15/2014. If awarded, the applicant is allowed 2-years for hardware acquisition and/or is also not obligated to accept the grant if awarded. The Administrator indicated that installation, IT services and annual maintenance/support would be additional departmental charges of which as to date have not been determined. After discussion, motion by Hoime, seconded by Reisch, to authorize the Administrator and Sheriff to proceed with the Minnesota Department of Public Safety, Office of Traffic Safety 2015 In-Squad Computer grant application and if awarded, will determine at a later date whether or not to accept and proceed with the equipment acquisition, declared carried on a voice vote.

Ashley Kurtz, Auditor/Treasurer, introduced (3) new employees working in the License Center, Auditor/Treasurer’s office and Rock County Rural Water: Vanessa Peterson, David Wrigg and Brenda Koel. The County Board welcomed them as new employees to Rock County.

The Auditor/Treasurer presented the claims; motion by Jarchow, seconded by Boyenga, to approve the claims as presented, declared carried on a unanimous vote. A complete listing of the claims is available upon request at the Auditor/Treasurer’s Office.

General	\$47,473.27
General Reserves	\$1,196.59
Library	\$3,006.44
Human Services	\$11,677.08
Road & Bridge	\$490,244.78
Transfer Station	\$25,916.11
Land Management	\$3,734.76
TOTAL	\$583,249.03

Claims over \$2,000:

CHS Eastern Farmers Coop	\$ 2,274.31
Computer Professionals Unlimited Inc	5,644.00
Fleet Services Division – Admin FMR	5,879.81
City of Luverne	4,821.11
M & L Electric	2,742.64
Rock County Opportunities	3,576.28
Tom Nergaard Construction	3,684.00

Total Funds by Hasler	3,500.00
Design Craft	4,940.00
Honken Construction Inc	6,500.00
Contech Construction Products Inc	2,911.28
H & L Mesabi	20,758.47
Henning Construction, Inc	456,510.38
Ketterling Services, Inc	9,682.65
Lyon County Landfill	15,918.43

Motion by Boyenga, seconded by Williamson, to approve the Fund Balance report, declared carried on a voice vote.

The Auditor/Treasurer and Administrator discussed details of the 2015 budget with no action taken; final adoption of the 2015 budget will be at the December 16th County Board meeting.

Tom Houselog, Land Records Director, presented an overview of tax capacity changes; information was presented in preparation for the Truth and Taxation Public meeting following the regular County Board meeting.

The Personnel Committee of the County Board informed the County Board of their negotiations on employment contracts for the Engineer and County Board Administrator and recommended the following:

- Engineer – 3-yr contract with 3% increase per year; Y2015 - \$103,000; Y2016 - \$106,900; Y2017 - \$109,272.70
- County Administrator – 3yr contract with 3% increase per year plus \$5,000/year for Emergency Management functions; Y2015 - \$99,760; Y2016 - \$102,602.80; Y2017 - \$105,530.88
- County Commissioner salary adjustment – 3% for 3-years; 2015 - \$16,995; Y2016 - \$17504.85; Y2017 - \$18,030

Motion by Boyenga, seconded by Reisch, to accept the recommendation of the Personnel Committee of the County Board and approve employment contracts for the Engineer, Administrator and 2015-2017 County Commissioner salaries, declared carried on a voice vote.

Motion by Boyenga, seconded by Reisch, to adoption the 2015 Pay Plan for Non-Union employees, reflecting a 2% increase and the 2015 Cafeteria Plan contribution of \$627.40/mo, a 3% increase, declared carried on a voice vote.

Commissioner Hoime informed the County Board that the SW Regional Energy Task Force dues for 2015 will remain the same at \$1,000 and that he attended the MSW contract negotiation meeting and Annual Community Corrections meeting.

Commissioner Reisch also attended the MSW contract negotiation meeting.

Motion by Hoime, seconded by Williamson, to go into recess and conduct a Truth and Taxation public meeting, declared carried on a voice vote.

Motion by Hoime, seconded by Jarchow, to reconvene the County Board meeting @ 6:30PM, declared carried on a voice vote.

With no further business to come before the County Board, the meeting was declared adjourned.