

**Herreid Board Room
Rock County Courthouse**

**9:00 AM
April 22, 2014**

The meeting was called to order by Chair Williamson with Commissioners Jarchow, Hoime, and Reisch present; Commissioner Boyenga was absent.

Motion by Reisch, seconded by Jarchow, to approve the April 22, 2014 County Board agenda, declared carried on a voice vote.

Motion by Hoime, seconded by Reisch, to approve the April 8, 2014 regular County Board minutes and April 14, 2014 special meeting minutes, declared carried on a voice vote.

County Attorney Don Klosterbuer, Auditor/Treasurer Ashely Kurtz and Rock County Rural Water System Manager Brent Hoffman discussed the proposed improvement and expansion projects and bonding and financing options; the Administrator was informed from the bonding council that the projects need to be separate projects and that an expansion project requires its own process for project approval and bond financing; the amount to finance is also contingent on the amount of a USDA loan of which will not be determined until January 2015. By order of the Chair, discussion was delayed and will resume later in the meeting.

The County Attorney presented information regarding E-Charging, an electronic process that streamlines the paper process between the County Attorney's office, Sheriff and the Courts; he requested approval of Resolution No. 22-14, that approves a JPA between the State of Minnesota and the Rock County Attorney's Office and Rock County Sheriff's Office and approves a Court Date Services Subscriber amendment with the Bureau of Criminal Apprehension. Motion by Reisch, seconded by Jarchow, to approve Resolution No. 22-14, declared carried on a voice vote.

Ashley Kurtz, Auditor/Treasurer, presented the claims; motion by Jarchow, seconded by Reisch, to approve the claims, declared carried on a voice vote.

Motion by Reisch, seconded by Hoime, to approve the Fund Balance report, declared carried on a voice vote. A complete listing of the claims is available upon request at the Auditor/Treasurer's Office.

General	\$27,617.65
General Reserves	\$1,562.31
Library	\$5,254.78
Road & Bridge	\$83,955.75
Transfer Station	\$24,274.48
Land Management	\$730.89
TOTAL	\$143,395.86

Claims over \$2,000:

Eastern Farmers Coop	\$ 3,052.00
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Fleet Services	5,526.14
City of Luverne	4,161.81
Erickson Engineering	8,534.00
Kris Engineering Inc.	45,843.00
S E H	5,754.41
Ketterling Services	6,611.36
Lyon County Landfill	12,313.06

Ziegler

2,600.00

Tom Houselog, Land Records Office Director, requested approval of a tax abatement on parcel #05-0061-100 located in the NE ¼ of 23-101-44 for \$480.00; the property had a homestead classification error. Motion by Hoime, seconded by Jarchow, to approve the tax abatement, declared carried on a voice vote.

Mark Schr, Engineer, requested project approval and authorization to bid let CP 067-401-014, purchasing and placing 26,700 cu yds of Class 5 crushed aggregate surfacing on 29 miles county roadways in the northwest part of the county; cost estimate of the project is \$200,000 - \$250,000 and will use bond proceeds to pay for the project. Motion by Hoime, seconded by Reisch, to approve project CP 067-401-014 and to advertise for bids, declared carried on a voice vote.

The Engineer also requested to advertise and bid (7) box culverts projects; motion by Jarchow, seconded by Reisch, to approve with a bid let date of May 27th, declared carried on a voice vote.

Private Industry Council (PIC) Representatives Juanita Lauritsen, Mary Mulder and Carol Dombek, presented a program update and 2013 activity update; the annual report for PIC reflected for every \$1.00 spent, the economic return was \$2.38. They reported that Nicole Meyer is the new job counselor for Rock County and that they continue to have a great relationship with the Southwest Health & Human Services organization.

Motion by Hoime, seconded by Jarchow, to approve the consent agenda, declared carried on a voice vote.

1. SSTS Cost Share Assistance Contract #CWF-FY12-19; a tract in S ½ of NW ¼ 104-44-34
2. SSTS Cost Share Assistance Contract #CWF-FY12-32; a tract in SE ¼ of 31-103-44
3. SSTS Cost Share Assistance Contract #CWF-FY12-23; a tract in NW ¼ 03-104-45
4. SSTS Cost Share Assistance Contract #CWF-FY12-21; a tract in NE ¼ of NW ¼ 36-101-47
5. SSTS Cost Share Assistance Contract #CWF-FY12-24; a tract in NW ¼ of 102-46-33
6. SSTS Cost Share Assistance Contract #CWF-FY12-28; a tract in SW ¼ of 104-46-01
7. SSTS Cost Share Assistance Contract #CWF-FY12-31; a tract in Sw ¼ of NW ¼ of 102-47-36

The Administrator informed the County Board that the Building Committee had met to discuss building projects identified in the CIP to be addressed in 2014; it was their recommendation that the Library Building repair project is the priority and that all other projects are contingent upon that project.

The County Board discussed the funding request of \$150,000 from the Historical Society; the request was deferred to the Budget Committee.

The County Board was in receipt of an invitation from the City of Luverne Municipal Utilities Business Spotlight Luncheon scheduled for May 1st at the Blue Mound Banquet Center.

The Administrator informed the County Board of an error on the 12/17/13 County Board minutes; the County Board took action to approve the 2.5% COLA pay adjustment for nonunion employees effective 01/01/14 however, that action was not documented in the minutes. Motion by Reisch, seconded by Hoime, to amend the 12/17/13 County Board minutes, declared carried on a voice vote.

County Board discussed the status of the Rock County Rural Water projects and the adoption of Resolution No. 20-14 and Resolution No. 21-14; after considerable discussion, action was tabled and a Special County Board meeting was scheduled on April 29th at 7:00AM and to invite the Rock County Rural Water committee members to discuss the status of the projects.

Commissioner Jarchow stated that the status of the building rent with Southwest Health and Human Services has not changed; the Administrator indicated building rents are still being discussed.

Commissioner Williamson stated that he had attended a Soil & Water Conservation District meeting and that the Rock County Opportunities building expansion is near completion.

The Administrator informed the County Board of a City/County Liaison meeting is scheduled for April 28th at 7:30AM.

With no further business to come before the County Board, the meeting was declared adjourned.